

## NOTARY PUBLIC EXAMINATION APPLICATION

Instructions: Complete this form in its entirety and have it approved \* by the Parish Application Committee in your parish of residence. The Parish Application Committee must file this application form, along with the \$75 examination fee, with the Secretary of State's office no later than 45 days prior to the date of the examination. **This application and fee is non-refundable and non-transferable.**

\*Commissioned notaries **do not** go through the Parish Application Committee for approval.

Applicant's Parish of Residence: \_\_\_\_\_

Applicant's Social Security #: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Applicant's Telephone Numbers:      *daytime:* \_\_\_\_\_ *home:* \_\_\_\_\_

Examination Date: \_\_\_\_\_

**I understand that this application and fee is non-transferable and non-refundable.**

Applicant's Signature (required) \_\_\_\_\_

Applicant's Notary I.D. # (if applicable) \_\_\_\_\_

(Commissioned notaries **do not** go through the Parish Application Committee for approval.)

(Check one)    (Make checks payable to Secretary of State)

Attached examination fee of \$75.00:   ☐ check   ☐ money order   ☐ cashier's check.

**Mail to: Secretary of State • Notary Division • P.O. Box 94125 • Baton Rouge, LA 70804**

---

---

**APPLICANT APPROVED BY:**

\_\_\_\_\_  
**PARISH APPLICATION COMMITTEE (Member Signature)**

**FOR THE PARISH OF:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

---

---

**Date Received by Secretary of State:** \_\_\_\_\_